UNIVERSITY POLICIES

Academic regulations and procedures are governed by University policy. This is a link to all the St. Thomas University policies:

<http://w3.stu.ca/stu/currentstudents/policies/default.aspx>

If you have a disability that could affect your performance in this class or that requires an accommodation, you must notify the Coordinator of Services for Student Accessibility during the first week of classes so that the appropriate arrangements are put in place.

DEPARTMENTAL POLICY

Professional Expectations of the Bachelor of Education

The Bachelor of Education Program is a 60 credit hour program that covers two years of academic and practical work in eleven months. Since our courses are completed in half the time that undergraduate courses are, it means that every class missed is like missing a week of undergrad classes in a course. Much of the learning occurs in class working in teams with your classmates and when you are absent it has an impact on those you work with and depend on you. For these reasons we follow an attendance policy that may seem exacting but it is for good reasons. We encourage you to develop a healthy lifestyle, to exercise and get your rest because the pace of this program is not unlike that which you will face in your career as a teacher.

Policy on Class Attendance

Attendance is expected at **all** classes. You are responsible for meeting this obligation. You must notify the instructor when you expect to be, or have been, absent from class for any reason. It is the instructor’s prerogative to determine when your academic standing is affected by an absence or absences. You will receive a letter of warning in writing if you are in danger of being dismissed from this course for lack of attendance. You must notify the instructor, the Chair of the School of Education, and the Registrar’s Office if you are absent from classes for serious medical or compassionate reas

**Grading System**

IMPORTANT NOTE:

A Bachelor of Education is a university degree which is only one of two requirements to become a teacher in the public education system. To become a public school teacher you must also be eligible for a teaching certificate which is authorized and issued by the provincial department of education. Successful completion of this course is a requirement for your professional certification as a teacher.

Due to the serious responsibility you assume as a certified public educator the level of performance is higher than those outlined by the grading policy of the university undergraduate program. The chart below outlines the grading practices for this course. Students whose grades are below a mastery level will be given an opportunity to be reassessed once they have shown that they have upgraded their performance.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| LetterGrade  | Out of 100 | Out of 15 | Out of 25 | Pass Mark >  70 |
| A+ | 96-100 | 14.4 - 15 | 23.9 - 25 | Pass |
| A | 91-95 | 13.6 – 14.3 | 22.6 – 23.8 | Pass |
| A- | 86-90 | 12.9 – 13.5 | 21.5- 22.5 | Pass |
| B+ | 81- 85 | 12.1 – 12.8 | 20.2 – 21.4 | Pass |
| B | 76 – 80 | 11.4 – 12.0 | 18.9 – 20.1 | Pass |
| B- | 71 – 75 | 10.6 – 11.3 | 17.6 – 18.8 | Pass |
| Not Mastered | Below 71 | Below 10.6 | Below 17.6 | Fail |